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Subject: SP17-009 and Z17-003, 1140 BROADWAY ST
Date: Tuesday, February 28, 2017 12:14:09 PM

The 1140 Broadway petitions for rezoning, site plan and modifications, have been accepted and assigned file numbers Z17-003 (Rezoning with Conditions), SP17-009 (Site Plan including Planned Project Modification and Landscape Ordinance Modification). I am the assigned planner and the petitions are being routed to City departments for their review as well.

Please note the following initial comments from staff:

- The Coordinate Transformation Worksheet submitted is incomplete.
- An Advisory Development Committee (ADC) meeting for this project will be held on Friday, March 10 at 2pm. Please plan on attending to discuss the forthcoming written staff comments with their authors. This meeting will most likely be held in the Basement Conference Room at City Hall. An agenda will be prepared and forwarded to you shortly, please confirm the meeting location listed on the agenda.

As you are aware, you will be able to monitor the reviews from your dashboard at www.a2gov.org/permits. Log in on the top of the page by choosing “Developer” from the first drop down menu, then your firm’s name from the alpha list and entering your PIN in the last box. You can check on comments periodically by clicking on the file number link. When it comes time to upload revised plans, please reference the [eTrakit manual](#) or contact Mia Gale or myself to walk you through the process.

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